

## Captain Cook Elementary PAC Meeting

Oct. 3, 2022, 7pm

In person, Activity Room and via Zoom

**Present (in person):** Gowa Kong, Ms. Coulter, Michele Southern, Jacqueline Jare, Ylenia Dal Cengio, John Lamarche, Lori Metz, Michelle Nagai, Katie Lake, Adam Dennis, Lawrence Kong, Kat Choy, Kim Wing, Vivienne Soo

1. Welcome
2. Introductions
3. Review of meeting etiquette
4. Agenda presented & adopted
5. PAC Elections:
  - a. Members at large:
    - i. Katie Lake
    - ii. Christina Virtusio
    - iii. Michelle Nagai
    - iv. Cadie Myers
    - v. Kim Wing
    - vi. Adam Dennis
  - b. Chair: Lawrence Kong
  - c. Co-chair: Lori Metz
  - d. Treasurer: Kat Choy
  - e. Secretary: Vivienne Soo
6. Treasurer's Report (Kat Choy):
  - a. Two PAC accounts:
    - i. General Account: \$5,510. 83
      1. PAC has full discretion on use of these funds raised by parents
      2. In the past, spent on class discretionary fund, primary reading program, sports day, grade 7 leaving celebrations
    - ii. Casino Account: \$10, 621.48
      1. Requires application; \$20/student. Use is defined and is for extra-curricular activities.
      2. Last year, spent on library beautification, subscriptions, sports equipment, sensory hallway, field trips.
7. Principal's Report (Gowa Kong & Lorinda Coulter):
  - a. Garden grant provided for another planter box outside.
  - b. Terry Fox Run raised \$1200.

- c. Grade 7 stem project will be complete and showcased Oct. 28 & 31: Haunted House Project – open for students after school Oct. 31.
  - d. Performances have been booked, most assemblies – outside
  - e. Emerging focus:
    - i. social emotional learning: due to kids from war-torn countries, stress of past couple years
    - ii. reading success: focused reading instruction has made significant difference
  - f. Cross country: grades 2-7, 50 kids & teachers involved
  - g. Volleyball: grades 6-7
  - h. Playground leaders have started
  - i. Gr. 6-7 leadership has started
8. Fundraisers:
- a. Last year:
    - i. Apple sale - \$1800
    - ii. Plant sale - \$700
    - iii. Grade 7 clothes collection - \$650
  - b. This year:
    - i. Apple sale: deadline is Friday
    - ii. Plant sale with Growing Smiles, same company, is planned
  - c. Past fundraisers:
    - i. Chocolates
    - ii. School T-shirts
  - d. Staff wish lists provide direction for fundraising
  - e. PAC also organizes and funds community building sessions involving speakers
  - f. Return-It fundraising – transferred from PAC to Ms. Hollands for grade 7 use
9. Discussion items:
- a. DPAC – we have not been involved in the past
  - b. Formal staff wishlist application process – to be determined/reviewed
  - c. Hot lunch – to dialogue with Gowa
10. Meeting adjourned at 8:00pm