

# Captain Cook Elementary PAC Meeting

## Minutes

**Date:** Monday, December 12, 2022

**Time:** 7:00pm - 8:00pm

**Location:** Zoom: <https://zoom.us/j/99697017710>

**In Attendance:** Michelle, Katie, Lawrence, Katherine, Cheryl, Christine Schleppe, Liisa, Adam, Ann K. Bicky, Pam, Lori

**Minutes:** Katie

1. Welcome (Lawrence)
2. Previous minutes adopted
  - [November 7, 2022 Meeting Minutes](#)
3. Treasurer's Report (Kat):

Book fair - thank you to all volunteers. Over \$5800 in sales = over \$3000 for the school to spend - \$1000 already spent for books in the Library. Casino account balance currently: \$18501.82. PAC account balance: \$14292.20 - includes deposit for Neufeld Farms fundraiser, apple fundraiser, and DPAC deposit. PAC will have to pay back some money to scholastic for deposit.

4. Principal's (& Teacher's) Report - Cheryl -
  - Thank you to the volunteers and PAC for the book fair! Kids were very excited and had a great time.
  - Email out to families today regarding winter celebration and sing along - due to 16 staff absences - school is not gathering together to sing songs. Will have livestream in the classrooms - sing along will happen outside on Tuesday and Wednesday afternoon. Updates from Craig - grade 6/7 have submitted a plan to go to camp this year - will apply for a grant. Plans to initiate a fundraising drive and request for PAC to contribute some funds. Suggested location: Evans Lake near Squamish.
  - Middle Development Index- students will be surveyed around activities they are doing outside of school and their feelings about those activities.
  - Winter break - school will support Christmas Hampers for families that need support - Mr. Baker is coordinating - some money from VSB affordability fund.
  - School spirit week - check Cheryl's email from December 12 for more details.
  - Report cards will be going home at the end of January.

- Christine Scleppe - reminder: school still collecting for new Fountain Shelter.
- Last day for food bank donations tomorrow December 13.
- Gowa says hello - recovering, plans to return at the end of winter break.

#### 5. PAC Items

- Suggestions for Holiday Gift Ideas for Staff (Lawrence): gift cards, written notes, plants, flowers, some that uniquely represents the student themselves. Or something that is beneficial to the class or class room. Christine - no expectation for gifts, - a note of thanks is really appreciated. If you do want to spend money - Indigo/Chapters - teachers can buy books/supplies for class or Amazon - can buy art supplies etc.
- DPAC Update (Michelle)- DPAC covers primary and elementary schools. Michelle is offering to update parents on specific items as meetings are lengthy. Items discussed:
  - i. Education Assistants: DPAC is asking VSB to provide metrics on where EA's are lacking or where they are being redeployed.
  - ii. All school trustees are new and inexperienced this year. Concern; why are some educators moving to private schools? DPAC asking VSB if they are completing exit interviews?
  - iii. What is VSB initiating to manage the tri-demic?
  - iv. Requesting information on how ventilation funding was spent. VSB has not provided any information on this.
  - v. Regarding liaison officers: Michelle has information regarding pros and cons of Liaison officers in schools. DPAC is strongly opposed to the liaison officer program. DPAC requesting, plain clothes officers, without firearms and no handcuffs. BC Human Rights Commission is involved - strongly against the Liaison Officer program.
- Scholastic Book Fair Update (Kat) - covered previously. Thanks again, volunteers! If anyone has an idea to improve system:
  - i. Christine: next book fair - would it be possible to allow children with challenges to go through first to get what they need? PAC will implement this suggestion for the next book fair in the spring.
- Year-End Direct Donations (Lawrence): reminder that there is the ability to directly give to PAC to support school. Last year, funds were used for teacher appreciation. Cheryl - Nav able to go to accounting to check what funding is returned. Joann/Nav/Gowa - can check to see what is there now. How are funds transferred back to PAC? The PAC did not receive any funds back for teacher appreciation last year. Cheryl to investigate further.

- January - March 2023 Look Ahead (Lawrence) Plans for next year:
    - i. Purdy's Fundraiser - Spring/Easter
    - ii. Spring Book Fair - after Spring Break
    - iii. Teacher/Staff Appreciation Week (Feb 13-17)- PAC will plan an event to celebrate staff.
    - iv. Pizza Day - will plan to trial a pizza day at the school - ongoing conversation/planning for hot lunch initiatives. Please feel free to volunteer.
    - v. School Apparel - January/March - school apparel fundraiser - sports apparel/banner for school sport teams -example: design contest - spirit wear.
    - vi. School name change? Not a fast process, must be initiated by parents, then consultation with staff, then VSB involved, then actual renaming process/consensus. Plans to have conversation with Gowa and Mr. Ramsel around spirit wear - logo vs no logo.
  - PAC Bylaws Approval (Lawrence) - Approved.
    - i. [Link for Review](#) - update will include accounting period change.
6. Discussion Items (5 min)
- Reminder to parents/caregivers: driving to staff parking lot to drop off and pickup students is prohibited. Suggestion from PAC: request VP Craig stand at drive way to point at sign to deter use of lane. Cheryl will ask Craig to put a notice in the January newsletter to remind everyone not to use the lane/staff lot for student pick-up/drop-off.
7. Deferred to next meeting:
- Guest presenter sessions for students and parents - PAC welcomes ideas and suggestions for other guest speakers. Some thoughts for this year:
    - i. Sexual Health
    - ii. Internet Safety
    - iii. Mental health
  - Cheryl - thank you from all the staff to the parents who have attended tonight. Happy holidays from the staff!
  - DPAC/PAC - reminders regarding feeling sick - how we as parents can support - keep child to stay home if they are sick, option to wear mask, minimize large group gatherings. Basic prevention measures: hand washing, and sanitizing.
8. Next meeting January 9. Motion to adjourn approved and passed.

**NEXT MEETING: January 9, 2023**